



**Bureau: Fish and Wildlife Service
DOI Real Property Internal Scorecard**

	CURRENT STATUS (As of March 30, 2008)		PROGRESS 2nd Quarter FY 2008		COMMENTS
Real Property DOI Lead: Nina Hatfield Debra Sonderman Lead PAM Examiners: Michael Keegan 202-208-3347		Real Property <ul style="list-style-type: none"> • Asset management plan (AMP): <input checked="" type="checkbox"/> in place by Q3 '05 (Y) <input checked="" type="checkbox"/> consistent with Federal Real Property Council (FRPC) standards or expected equivalent by Q3 '05 (Y) <input checked="" type="checkbox"/> OMB-approved by Q3 '05. (Y) <input checked="" type="checkbox"/> 3 year timeline for meeting plan goals/objectives by Q4 '06 (G) <input type="checkbox"/> evidence that plan is being implemented to achieve improved real property mgmt by Q3 '08 (G) • Accurate and current inventory: <input checked="" type="checkbox"/> in place by Q3 '04 (Y) <input checked="" type="checkbox"/> consistent with FRPC standards or expected equivalent by Q1 '06 (Y) <input checked="" type="checkbox"/> provided to govt.-wide real property database by Q3 '04 (Y) <input type="checkbox"/> verified accuracy and completeness of FY '07 data and correct gaps by Q3 '08. <input type="checkbox"/> identified and justified changes/anomalies between FY '07 and '08 inventories by Q4 '08. <input type="checkbox"/> Updated bureau FRPP data verification and validation plan by Q4 '08 <input type="checkbox"/> used in daily management decision-making by Q3 '08 (G) • Real property (RP) performance measures (PM): <input checked="" type="checkbox"/> in place by Q1 '06 (Y) <input checked="" type="checkbox"/> consistent with FRPC standards or expected equivalent by Q1 '06 (Y) 		Real Property Asset management plan (AMP): FWS AMP (3/12/07) consistent with DOI and FRPC guidelines. AMP in tandem with corporate information system, the Service Asset and Maintenance Management System (SAMMS) is applied at all organizational levels and enables implementation of asset management initiatives and completion of reporting emanating from DOI AMP. The SAMMS database and associated business rules are also used to develop budget requests and report accomplishments. Accurate and current inventory: FY 2007 FRPP inventory submitted by designated deadline. Accuracy and validity confirmed by implementing our verification and validation plan. Certification memorandum by Senior Asset Management Officer provided on 12/3/07 due date. Continued to work with DOI and GSA staff to seek out and correct any additional gaps. Real property (RP) performance measures (PM): Performance measures are in place; will apply final FY 2007 FRPP data to improvement and refinement of measures that will enable better tracking of dashboard indicators. All dashboard indicators	

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	<p>___ updated and maintained list of candidate assets for disposition using the FRPP Performance Assessment Tool by Q2 '08</p> <p>___ Establish targets for meeting performance metrics in DOI Strategic Plan for the next two years (current and next year) by Q3 '08</p> <p>___ used in daily management decision-making by Q3 '08 (G)</p> <ul style="list-style-type: none"> • Asset management program: ___ Updated bureau Asset Management Plans to reflect progress and actions identified in the Site-Specific Business Plans by Q2 '08. • Site-Specific Asset Business Plan (ABP): ___ Updated ABPs compliant with DOI standards by Q2 '08 ___ used in daily management decision-making by Q3 '08 • Project Management ___ Submit updated Exhibit 300s for all major projects in progress for submission to OMB (3/03/08) by Q2. ___ Submit Exhibit 300s for FY10 projects (04/11/2008) by Q3. ___ Submit five-year capital improvement plan (06/02/2008) by Q3 and deferred maintenance plan (07/01/2008) that is compliant with Attachment G by Q4. ___ Submit quarterly status report for current major construction projects each quarter. ___ Submit corrected and approved 	<p>have been added to the Fish and Wildlife Service Operational Plan for FY 2008 and are consistent with FRPC and DOI standards. The Operational Plan is the overall guiding document for FWS GPRA and associated performance metrics for the bureau. Candidate assets for disposal are reported with assistance of analysis from the FRPP Performance Assessment Tool. Actual disposals are recorded quarterly.</p> <p>Asset management program: All asset management budgeting, planning and reporting is accomplished through our corporate database (SAMMS) which reinforces standardized business practices and adherence to asset management principles in management decision-making throughout the organization.</p> <p>Site-Specific Asset Business Plan: Site specific plans are enabled through reporting tools in our corporate database. This provides current data to help guide decision-making at all levels.</p> <p>Project Management: All required Exhibit 300s, status reports and budget plans have been submitted on schedule. Five year budget plans and supporting CPIC documentation (Exhibit 300s and quarterly status reports) will be submitted consistent with Attachment G schedule guidance.</p>	

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<div data-bbox="367 500 447 581" data-label="Image"></div> <p>five-year capital improvement and deferred maintenance plans that are compliant with Attachment G (09/02/2008) by Q3.</p> <p><u>Space Management</u></p> <ul style="list-style-type: none"> • Space Management Performance Metrics - Utilization: <ul style="list-style-type: none"> _ Goal in place by Q1 '08. _ Goal is compliant with DOI recommended utilization standard. _ Goal applied in daily space management decision-making by Q2 '08. • Space Mgmt Performance Metrics – Collocation: <ul style="list-style-type: none"> _ Plan in place by Q1 '08. _ Compliant with Space Coordination Office (SCO) requirements by Q2 '08. _ Evidence plan is being implemented to achieve increased collocation percentage and associated savings by Q4 '08. • GSA-Provided Space Metrics: <ul style="list-style-type: none"> _ In place by Q1 '08. _ Compliant with DOI-recommended utilization standard Q3 '08. _ Tenant improvement allowances within budget for general purpose space Q3 '08. _ No locations rated “not mission dependent” Q3 '08. _ actual annual rent costs at or below Exhibit 54, Budget Justification, projections Q4 '08 	<div data-bbox="940 492 1024 573" data-label="Image"></div> <p><u>Space Management</u></p> <p>Space Management Performance Metrics - Utilization: Goals for space management are in place and are being used in decision-making.</p> <p>Space Mgmt Performance Metrics – Collocation: 56 of our 232 GSA-provided space are in Federal buildings, where we are co-located with other Federal bureaus. An additional 20 are shared with other Interior bureaus. Three more are at border-crossing stations shared with other Federal bureaus such as Customs. These 79 comprise 34% of our existing GSA-provided space.</p> <p>GSA-Provided Space Metrics: Goals for GSA-provided space are in place and are being used in decision-making.</p>	

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	<ul style="list-style-type: none"> • 5-Year Space Mgmt Plan (SMP): <ul style="list-style-type: none"> _ In place by Q1 '08. _ Compliant with Space Coordination Office (SCO) requirements by Q2 '08. _ 5-year timeline for meeting plan goals/objectives by Q1 '08. _ Evidence that plan is being implemented to achieve improved space planning by Q4 '08. • Space Mgmt Strategic Alignment: <ul style="list-style-type: none"> _ Evidence that Bureau space management program objectives are compliant with DOI strategic plan, SMP, and space utilization goals by Q2 '08. (G) 		<p>5-Year Space Mgmt Plan (SMP): The FY 07 FWS 5 year space management plan is completed. Updated space utilization data submitted 11/28/07 shows a national utilization rate of 190 office square feet per person, meeting the goal of less than 200 square feet per person. The Plan calls for the termination of 22 leases with 51,320 square feet, which is 2.25% of our 2.263 million square feet. An additional 13 leases with 185,120 square feet are projected to be consolidated.</p> <p>Space Mgmt Strategic Alignment: FWS space management objectives align with the DOI strategic plan, the SMP and space utilization goals.</p>	